

REQUEST FOR ARCHITECTURAL APPROVAL

Submit all requests for changes or additions to MacGregor Downs Homeowners Association at the address listed above. Please attach any drawings and/or sketches that will aid in making a decision regarding your request.

Property Owners Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Lot Number: \_\_\_\_\_

Telephone numbers (Home): \_\_\_\_\_

(Cell): \_\_\_\_\_

(Work): \_\_\_\_\_

Estimated start date \_\_\_\_\_ Completion date \_\_\_\_\_

1. Narrative description of the proposed home and/or landscape improvement changes or additions. Cite materials and color (s) to be used. State similarities to existing structures as appropriate. Use additional sheets of paper if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Please attach drawings to this request showing all proposed improvements including relationships to existing structures, landscaping and lot lines. Two drawings or more are needed to clearly show proposed improvements including but not limited to:

- A. Plot Plan – “top down view” – the improvement should be drawn on a copy of your lot survey to show where the change will be placed.
- B. Elevation(s) – “side, front and rear view(s) – one or more as necessary.

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3. Attach a complete hardscape and landscape plan showing property lines. NO fence, wall, hedge, or mass planting shall be permitted to extend beyond the minimum building set-back line established or within 70 feet of the rear lot line or within 70 feet of the maintenance easement line of the GOLF COURSE, LAKE OR COUNTRY CLUB, except upon the approval by the Architectural Committee and the Country Club.

4. Attach paint or siding samples, if applicable. (This includes black and white).

5. This approval request is for the HOA and or Club's approval. A permit and inspection by the Town of Cary may be needed.

6. When the committee reviews this request your neighbors have the right to comment and present views about your requested improvements. This is not for their approval, it is only to make them aware that there will be changes "next door or across the street". Please obtain signatures from all property owners having adjoining lot lines with your property, and all property owners who would reasonably view the improvement from their property, i.e. across the street. If signatures are missing, the request can be denied as incomplete. If this should happen, you would need to resubmit with the required information in order to get the request reviewed for approval.

7. Any homeowner who's lot adjoins the Golf Course, Lake and or Country Club will be required to submit their request to the Club for it's approval.

Reason for the change/addition: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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I acknowledge that the requesting property owner has shown (me/us) the Architectural request form for the improvement(s) described on this form. I understand that (I/we) may make verbal or written comments directly to the Architectural Committee.

Date	Printed Name	Signature	Address
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

All projects must be completed within a 12-month time frame

Any homeowner whose lot adjoins the Golf Course, Lake and or Country Club will be required to submit their request to the Club for its approval.

Is your home adjacent to the Golf course, Lake or Country Club?

Yes \_\_\_\_\_ No \_\_\_\_\_

If you answered yes then this request will be reviewed by MacGregor Downs Country Club prior to review by MacGregor Downs HOA.

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**MacGregor Downs Country Club**

Approved \_\_\_\_\_

Conditional Approval \_\_\_\_\_ if so please list condition  
below

Disapproval \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**MacGregor Downs HOA Architectural Committee**

Approved \_\_\_\_\_

Conditional Approval \_\_\_\_\_ if so please list condition  
below

Disapproval \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_ Date: \_\_\_\_\_